

DR PMA SIMPSON & PARTNERS

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Dr. PMA Simpson and Partners
in
Sale, Cheshire.

Viewing your Medical Records Online

You can now use the internet to securely view your test results, consultation notes and your medical history, including current and past medication. Whether you want to improve your knowledge of your medical condition, or check your record for accuracy – it's at your fingertips when you need it. You can even access it from anywhere in the world if you need medical treatment on holiday.

By completing this form you are asking us to make information from GP records available to you, securely over the internet. Your information will not be made available without your permission. If you decide not to join, or wish to withdraw, it will not affect your treatment in any way.

Things to Consider

Although the chance of the following things happening is very small, please read and tick the boxes to confirm that you have understood:

1. Forgotten History –

There may be something you have forgotten about that could cause distress.

2. Abnormal Results/Bad News –

You may see this before you have spoken to a doctor, or while the surgery is closed and you cannot contact them.

3. Coercion –

If you think you will be pressured into revealing details from within your record to someone else, against your will, please reconsider using this service

4. Errors in your Record –

In this case please contact the Surgery to enable us to correct your record.

PLEASE COMPLETE IN BLOCK CAPITALS

Name of Patient:

Date of Birth:

Email address:

Phone Number:

Write Password here:

I agree that by completing this form I have read and understood 'Things to consider' above:

The surgery has a clinical system (EMIS Web) that through a website, allows patients to easily and quickly view their electronic medical information held about them by their GP Practice, order repeat medication and book appointments online.

The information is easy to navigate and has links to other resources such as patient information leaflets about diseases, tests, investigations, support groups and medications.

There are also links to the website Patient.co.uk, where you can find additional information to help you understand and educate yourself about what you read in your health record.

www.patient.co.uk

www.bodminroadhealthcentre.co.uk

How do you view your medical records online?

You will need to be connected to the Internet and have a PC, tablet or smart phone with internet access.

You will need to understand what the system does, what your responsibilities are and how your data is stored.

You need to think about and fill in the Access to Medical Records questionnaire to demonstrate your understanding of being able to have online access to your medical record

You will need to sign a consent form before you start using the system.

Bring your consent form and your questionnaire with you to the surgery. Please bring proof of identity too – ideally a passport or photo driving licence. (You may have already submitted proof of identity for online booking of appointments. However, for security purposes, the administrator will need to check this again).

Your records will need to be checked by the records administrator. This will take up to 10 working days. Occasionally you may be asked to discuss the contents of your record with a doctor before gaining your own full access.

Any data held by the practice concerning you is subject to the regulations laid down in the Data Protection Act (1998). The consent is between you and the practice.

After 10 working days you will have access to your records.

Viewing your medical record

Go to www.patient.co.uk or www.bodminroadhealthcentre.co.uk. Assuming you have already created your account for access to online booking, choose EMIS access and “view medical record”.

Fill in the access questionnaire and consent form at the back of this leaflet and hand this along with your photo ID to a member of the receptionist team.

Choose the media that you want to use:

The Internet, go to the practice website

www.bodminroadhealthcentre.co.uk

and click on the registration link



Or downloading the app from iTunes if you have an iPhone or Android in you have an android phone. Search for patient access.

FAQs about Medical Record Access

What can I see on the Online Medical Record viewing system?

The system allows you to view the following areas of your medical record.

Medication: View and request

Appointments: View, book and cancel

Medical Records: A summary that gives you the most important and recent entries in your health record.

Unfortunately you will NOT be able to see past consultations but you will see future consultations starting from the day you register.

Consultations including date, GP seen, reason for visit, history, examination, outcome, investigations etc. Medical record showing diagnoses, investigations, procedures and allergies. Patient information leaflets linked from the diagnoses in the medical records section. Results showing all investigations such as blood results, liver tests, blood pressure, vaccinations, medications etc. Letters to and from the GP.

Why have an online Medical Viewing System?

This practice believes that it is important for improved patient care and learning that you are involved in your healthcare as much as possible.

‘Patients have right to see their medical records, though in practice much communication between professionals is not available to the patient concerned. Patients often do not know why they are being referred or what is being said about them’ The NHS Plan

Advantages to you, the patient:

No queuing to get results. No ringing or coming into surgery to drop off prescription requests or making appointments. You can check the accuracy of your medical record. It empowers you to become more involved in your medical care.

Where is my confidential medical information held whilst I am viewing my online record and who has access to it?

The information you view on the online system comes from the clinical system in your GP Practice. Portions of this information are encrypted, this means it is very difficult for someone else to intercept and read the information.

Your information is securely sent from the GP system to your web browser. None of the medical information that is shown on the online system is held permanently on any computer except the server that holds the original data for the GP Practice. When you log off from the online system or if a problem occurs with your computer tablet, for instance when the power fails, all your confidential medical information is cleared from the online system.

How will other people be prohibited from seeing my record?

To view your online record you have to identify yourself with a password and pin number that only you should know. Unless you reveal this information to someone else you will be the only person able to access your medical record via the online system.

What if I find an error in my medical record or if I see someone else's medical information?

If you find any errors or missing information in your medical record you can tell the medical centre records administrator. She will ask the Practice Director to contact you. He will then either correct the error or refer your query to a GP. In the unlikely event that you see someone else's medical information you should immediately exit from the system and inform the practice staff.

I would like to view my children's record or someone else's record.

Each person must actually fill in their own questionnaire. Until they are of an age when they can make decisions for themselves, you can apply to view their records by filling in a consent form for a child or dependent. Remember that the age at which children are deemed to be able to make their own decision can vary greatly. The practice policy is that when a child becomes 14 years old the electronic access to their record becomes disabled and they will receive a letter asking them to come into the surgery to re-register.

If you wish to view an elderly relative's record or are a carer for a patient you will need to ask them for written consent.

What are the advantages and disadvantages of medical record access?

The patient has an active role in their own healthcare. You can see the results of your tests/investigations. You may be in another country and taken ill. You can decide to allow the doctors to access your medical records. If you wish and only if you wish, you can share your records with a carer or relative. You can save time by checking your for blood results and X rays. You can check information about medication and results by clicking the blue "I" signs.

You may find information in your history you want to put to the back of your mind but are now confronted with. You may read bad news before the Doctor does. In either case, ring the surgery and ask for a telephone consultation with a GP. If you are prone to worry don't look at any results – wait until the surgery opens. Remember if you did not have access to your record you would not have known the results until the doctor was available.

Remember to log out of the system when you are finished.